



Guide to Residential Schools Records at the Pacific Mountain Regional Council Archives

Coqualeetza Institute (Part 4 of 6)

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THE ARCHIVES

United Church of Canada Pacific Mountain Regional Council Archives
312 Main Street, Suite 320, Vancouver BC, V6A 2T2
Email: BGalston@United-Church.ca Tel: 604-431-0434 Ext. 6358

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Introduction

This guide is offered in the spirit of being transparent and in keeping with two of the Archives' goals:

- Becoming more accessible to all – in particular, Indigenous peoples and ethno-cultural groups represented in the Archives
- Decolonizing the Archives

We acknowledge that further work needs to be done to make the guide more user-friendly and descriptions more meaningful. The information is drawn from data supplied to the Truth and Reconciliation Commission for its database. But the guide is a good starting point for residential school research at this Archives.

Scope

The guide encompasses archival and library materials held at the United Church Archives in B.C. It includes material identified by the Truth and Reconciliation Commission (TRC) as relevant to Residential Schools and therefore copied for inclusion in the National Centre for Truth and Reconciliation in Winnipeg.

This particular section of the guide (Part 4) relates to the Coqualeetza Institute in Sardis, B.C. Further sections are available, listing materials relating to Residential Schools in general, as well as the other four schools that the United Church ran in B.C.:

- Part 1 – Records Relating Generally to Residential Schools
- Part 2 – Ahousaht Residential School
- Part 3 – Alberni Indian Residential School
- Part 5 – Crosby Girls' Home (Lax Kw'alaams, B.C.)
- Part 6 – Elizabeth Long Memorial Home (Kitamaat, B.C.)

Arrangement of this Guide

The guide is arranged alphabetically by name of collection or fonds. Most collection and fonds titles are linked to the corresponding description on MemoryBC, to provide more context. A file list for each fonds follows.

The term "series" (first column in the file list) is a grouping of files within a collection or fonds. Where available, the series title has been included because it provides a little more context and description to orient the researcher.

Access to the Records

The documents can be accessed in person at the Pacific Mountain Regional Council Archives in Vancouver. They will also eventually be available online via the National Centre for Truth and Reconciliation website.

Specific documents have not been listed in the interest of keep the lists from being overwhelming. However, the document titles and authors can be accessed at the Archives. The Archives does not at present hold digital copies of relevant documents.

Exceptions to access (i.e. restrictions) have been listed in the Notes column of the file lists, along with rationale.

File Lists by Collection / Fonds Name

[Associate Secretary of Evangelism and Social Service fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
	Correspondence: Miss Charlotte Whitton and Canadian Conference on Child Welfare: Reports, Minutes and Correspondence	1252 / W2	1925-1928	
	[General Correspondence – Canadian Indigenous Art and Industry, Dr. G.H. Raley]. Original title: General Correspondence - Canadian Indian Art and Industry, Dr. G.H. Raley	1253 / C4	1935	

[Carman United Church \(Chilliwack, B.C.\) fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Records of Other Groups	Maple Leaf Council - Minutes	57	1914	
Baptism, Marriage and Burial Records	Register	57 / 1	1916-1953	Records contain personal information and are subject to the following restrictions under the Personal Information Protection Act of B.C.: Baptism records restricted 100 years; marriage records restricted 75 years; burial records restricted 20 years.
Membership Records	Circuit Register	57 / 15	1912-1953	Membership records contain personal information restricted for 100 years in accordance with the Personal Information Protection Act of B.C.

Series	File Title	Box/File	Inclusive Dates	Notes
Baptism, Marriage and Burial Records	Marriage Register	57 / 5	1910-1918	

[Cheam United Church fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Baptism, Marriage and Burial	Register	680	1891-1909	
Women's Group Records	Woman's Missionary Society Minutes	680 / 3	1938-1939	
Women's Group Records	Woman's Missionary Society Minutes	680 / 4	1929-1937	
Women's Group Records	Woman's Missionary Society Minutes	680 / 5	1921-1928	

[Chilliwack United Church fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Membership Records	Circuit Register (Carman, Sumas, and Chilliwack)	58 / 1	1905	
Baptism, Marriage and Burial Records	Register	59 / 1	1904-1949	Records contain personal information and are subject to the following restrictions under the Personal Information Protection Act of B.C.: Baptism records restricted 100 years; marriage records restricted 75 years; burial records restricted 20 years.

Series	File Title	Box/File	Inclusive Dates	Notes
Baptism, Marriage and Burial Records	Burial Register	59 / 1	1905-1954	
Board and Committee Records	Annual Meetings & Official Bd.	684 / 9	1923-1965	

[Church Property Committee fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Forms	Information Circulars re: Church Property	1357 / 9	1892-1902	

[Conference Minister, Prince Rupert Presbytery fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Residential School Issues	Residential School Advisory Group correspondence and minutes	1911 / 1	1993-1994	

[Coqualeetza Institute fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
School Registers	Register	1925 / 1	1888-1911	

Series	File Title	Box/File	Inclusive Dates	Notes
Baptism, Marriage and Burial Records	Marriage Certificate Stubs	1932 / 1	1901-1932	
Baptism, Marriage and Burial Records	Baptisms, marriages and deaths	1932 / 2	1887-1940	Records contain personal information and are subject to the following restrictions under the Personal Information Protection Act of B.C.: Baptism records restricted 100 years; marriage records restricted 75 years; burial records restricted 20 years.
Baptism, Marriage and Burial Records	Marriage Register	1932 / 3	1899	
Baptism, Marriage and Burial Records	Marriage Register	1932 / 4	1900-1919	
Baptism, Marriage and Burial Records	Marriage Register	1932 / 5	1923	
Subscriptions	Subscription Lists	1932 / 6	1914-1925	File contains personal information to be restricted for 100 years, in accordance with the provincial requirements under the Personal Information Protection Act.
School Registers	Admissions and discharges	1932 / 7	1900-1905	
School Registers	[Visitor's register]	1932 / 8	1896-1911	
	Boy Scout Troop Record	1932 / 9	1934-1935	File contains personal information to be restricted for 100 years, in accordance with the provincial requirements under the Personal Information Protection Act.

[Executive Secretary fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
	Justice and Reconciliation Fund	2052 / 4	2001-2002	
	DR [Dispute Resolution] Hearings	U-886	2004	

[Heritage Alive Project fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Interview Recordings and Transcripts	LXXXVII Mr. Eddie Williams of Duncan (Coqualeetza School of Sardis)	1920 / 26	1978	

[Jessie Oliver collection](#)

Series	File Title	Box/File	Inclusive Dates	Notes
	Living by Bells by Isobel McFadden	2228 / 3	1971	

[Methodist Indian Mission \(Chilliwack, B.C.\) fonds](#)

The fonds title contains historical terms that some may consider offensive. Although it does not reflect today's sensibilities, it is being maintained because it contains the official name of the body that created the records at their time of creation and provides evidence of the attitudes and usage of the time period.

Series	File Title	Box/File	Inclusive Dates	Notes
Baptism, Marriage and Burial Records	Register	8	1878-1902	
Board and Committee Records	Trustees Minutes. Chilliwack and Sumas Camp meetings	8	1871-1881	

[Native Affairs Consultant fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
	Union of B.C. Indian Chiefs	1355 / 728	1969-1973	

[Pacific Mountain Regional Council Archives Reference Library - Congregational Histories](#)

Series	File Title	Box/File	Inclusive Dates	Notes
	Chilliwack	448	1990	
	In Prayer, and Song, and Deed - Carman United Church	449	1998	

Pacific Mountain Regional Council Archives Reference Library – Periodicals

Series	File Title	Box/File	Inclusive Dates	Notes
Western Methodist Recorder	Western Methodist Recorder / Western Recorder	2109	1901-1939	Relevant articles available onsite via Western Recorder database

Pacific Mountain Regional Council Archives Operating Files

Series	File Title	Box/File	Inclusive Dates	Notes
Residential Schools Research	Correspondence	U-129 / 1	[ca. 2000]	Records contain personal information and restricted for 100 years in accordance with requirements of the Personal Information Protection Act of B.C.
Residential Schools Research	Records examined re: physical/sexual abuse	U-129 / 2-3	2000-2001	Photocopies of original records kept at the Archives. Records contain personal information and restricted for 100 years in accordance with requirements of the Personal Information Protection Act of B.C.

[Pacific Mountain Regional Council Archives Reference collection](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Biographical Files	Kelly, Peter Reginald	2086 / 54	1940-1997	
Biographical Files	Scott, Robert Clyde	2090 / 39	1906-1978	
Biographical Files	Tate, Charles Montgomery	2091 / 41-42	1900-1999	

Series	File Title	Box/File	Inclusive Dates	Notes
BC Conference - UC Institutions	Coqualeetza Institute	2122 / 14	1924-2009	
BC Conference - UC Institutions	[Indigenous Ministries – Coastal Regional Group]. Original title: Indian Work Coastal Regional Group	2122 / 7	1968-1983	
Fraser Presbytery	Fraser Presb.: Lower Fraser Valley Indian UC	2136 / 10	1939-1963	The title contains historical terms that some may consider offensive. Although it does not reflect today's sensibilities, it is being maintained because it contains the official name of the body that created the records at their time of creation and provides evidence of the attitudes and usage of the time period.
Fraser Presbytery	Fraser Presby.: Chilliwack - Rosedale UC	2136 / 12	1915-1975	
Fraser Presbytery	Fraser Presby.: Chilliwack [Sumas] UC	2136 / 13	1956-1970	
Fraser Presbytery	Fraser Presb.: Chilliwack General (2)	2136 / 6	1941-1948	
Fraser Presbytery	Fraser Presb.: Chilliwack - Carman Memorial UC	2136 / 7	1948-2002	
Fraser Presbytery	Fraser Presb.: Chilliwack UC	2136 / 8	1931-1971	
Photographs	Sardis, BC: Coqualeetza Institute Exterior	BCCA 4-223	[1924?]	

[Robert Clyde Scott fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Vital Records	Baptismal records	573 / 4	1930-1960	Baptism records contain personal information and are restricted for 100 years in compliance with the Personal Information Protection Act of B.C.
Vital Records	Burial records	573 / 5	1939-1957	
Vital Records of George Raley	Baptismal and death records	573 / 7	1893-1954	Baptism records contain personal information and are restricted for 100 years in compliance with the Personal Information Protection Act of B.C.
George H. Raley	Marriage Records	573 / 8	1893-1951	Marriage records contain personal information and are restricted for 75 years in compliance with the Personal Information Protection Act of B.C.
Manuscripts and Writings	Personal diary	573 / 10	1919-1945	
Manuscripts and Writings	Record of services held, trips to Sardis Indian Hospital (Also a Communion Roll from Coqualeetza Indian Hospital)	573 / 12	1934-1951	<p>File contains personal information to be restricted for 100 years, in accordance with the provincial requirements under the Personal Information Protection Act.</p> <p>The title contains historical terms that some may consider offensive. Although it does not reflect today's sensibilities, it is being maintained because it contains the official name of the body that created the records at their time of creation and provides evidence of the attitudes and usage of the time period.</p>

Series	File Title	Box/File	Inclusive Dates	Notes
Correspondence Files	[Indigenous associations]. Original title: Native associations	573 / 20	1942-1956	Includes correspondence with The Native Voice and others
Correspondence Files	Personal	573 / 21	1917-1957	
Committee and Institutional Records	Coqualeetza Indian Hospital and Coqualeetza Fellowship	574 / 1	1945-1957	The title contains historical terms that some may consider offensive. Although it does not reflect today's sensibilities, it is being maintained because it contains the official name of the body that created the records at their time of creation and provides evidence of the attitudes and usage of the time period.
Committee and Institutional Records	Coqualeetza Residential (Institute) School and Alberni Residential School	574 / 2	1897-1944	File contains personal information to be restricted for 100 years, in accordance with the provincial requirements under the Personal Information Protection Act.
Correspondence Files	Pension Fund	574 / 7	1933-1960	
Published and collected materials	British Columbia Newspapers Clippings	574 / 8	1948-1959	
Published and collected materials	[Indigenous Peoples]. Original title: Indians	574 / 14	1926-1958	
Financial Records and Fundraising	Missionary Subscriptions (Record)	575 / 1	1922-1928	File contains personal information to be restricted for 100 years, in accordance with the provincial requirements under the Personal Information Protection Act.

Series	File Title	Box/File	Inclusive Dates	Notes
Financial Records and Fundraising	Letters to patients, mailing list of Sardis & Nanaimo and Communion roll	575 / 3	1929-1951	File contains personal information to be restricted for 100 years, in accordance with the provincial requirements under the Personal Information Protection Act.
Committee and Institutional Records	Nanaimo Indian Missions: letters re and sermon notes	575 / 10	1951-1955	File contains personal information related to employment, to be restricted for 75 years per United Church policy and in compliance with the Personal Information Protection Act of B.C. The title contains historical terms that some may consider offensive. Although it does not reflect today's sensibilities, it is being maintained because it contains the official name of the body that created the records at their time of creation and provides evidence of the attitudes and usage of the time period.
Marine mission records	Marine Mission and other records	575 / 12	1926-1971	
	Coqualeetza Residential School - Commencement Annual	U-130	1934	Photocopy to be filed with R.C. Scott fonds
	The Coqualeetza Story 1886 - 1956	U-130	1956	To be filed with R.C. Scott fonds
	Coqualeetza Hospital	U-130	1941-1949	To be filed with R.C. Scott fonds
	MSS and Legends	U-130	1933-1952	To be filed with R.C. Scott fonds
	[Coqualeetza Institute and other materials]	U-130	1893, 1931-1956	To be filed with R.C. Scott fonds

[Rosedale United Church \(Chilliwack, B.C.\) fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Baptism, Marriage and Burial Records	Register	60	1907-1928	Records contain personal information and are subject to the following restrictions under the Personal Information Protection Act of B.C.: Baptism records restricted 100 years; marriage records restricted 75 years; burial records restricted 20 years.
Baptism, Marriage and Burial Records	Baptism Register (Presbyterian)	60	1910-1925	Records contain personal information and are subject to the following restrictions under the Personal Information Protection Act of B.C.: Baptism records restricted 100 years.
Boards and Committee Records	General Annual Congregational Meetings - Stewards - Minutes	60	1934-1958	
Boards and Committee Records	Board of Managers Minutes	60	1911-1917	
Boards and Committee Records	Board of Managers Minutes	60	1918-1925	
Boards and Committee Records	Young People's Society - Minutes	60	1935-1937	
Membership	Membership Roll	60	1911-1928	Membership records contain personal information restricted for 100 years in accordance with the Personal Information Protection Act of B.C.
Membership Records	General Annual Congregational Meetings - Stewards - Minutes	60	1917-1934	

[Soowahlie United Church \(Chilliwack, B.C.\) fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Baptismal Records	Baptismal Register	688 / 1	1934-1982	Baptism records contain personal information and are restricted for 100 years in compliance with the Personal Information Protection Act of B.C.

[Superintendent of Home Missions fonds \(L.G. Sieber\)](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Prince Rupert Presbytery	[Indigenous Ministries in British Columbia – United Church BC Conference Documents]. Original title: Indian Work in British Columbia - United Church BC Conference Documents	474 / 17	1958-1962	
Prince Rupert Presbytery	Indian Work Sub-Committee of Home Missions BC Conference - Correspondence - Minutes	474 / 22	1960-1966	The title contains historical terms that some may consider offensive. Although it does not reflect today's sensibilities, it is being maintained because it contains the official name of the body that created the records at their time of creation and provides evidence of the attitudes and usage of the time period.

[Superintendent of Home Missions fonds \(W.P Bunt\)](#)

Series	File Title	Box/File	Inclusive Dates	Notes
General Administration	Coqualeetza Farm	469 / 19	1941-1945	

[Superintendent of Home Missions fonds \(R.W. Henderson\)](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Correspondence	Correspondence	470 / 1	1961	

[Vancouver Island Presbytery Officer fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Comox-Nanaimo Presbytery	Alberni	1782 / 17	1959-1971	File contains personal information related to employment, to be restricted for 75 years per United Church policy and in compliance with the Personal Information Protection Act of B.C.

[Vi Keenleyside fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
	Long, Elizabeth	2252 / 9	[ca. 1985]	
	R.C. Scott	2252 / 19	[ca. 1985]	

[Victoria Presbytery \(United Church\) fonds](#)

Series	File Title	Box/File	Inclusive Dates	Notes
Presbytery Committees	General [minutes, correspondence, reports]	1612 / 3	1936	